

## AIRCRAFT OCCURRENCE REPORT

**Compilation Notes:**

Item 6 – Use Waypoint, Geographical Feature, Lat/Long or Runway/Taxiway designator.  
 Items 9 & 10 – Use ICAO designator rather than IATA. (KJFK in preference to JFK)  
 Item 17 – Copy most recent METAR or SPECI into Item 31  
 Item 19 – Can only be commented on following Pilot report

**Report No:**

**BCAA No:**

**THIS IS A WEB-BASED INTERACTIVE FORM WITH A NUMBER OF DROP DOWN MENUS.**

**OPEN**

**CLOSED**

1. A/C Type & Series	2. A/C Regn	3. Serial no:	4. Operator	5. Date	6. Loc./ Pos./ Runway	7. Time (UTC)
8. FLIGHT REPORT Flight No.	9. Route from		10. Route to		11. FL/ Alt/ Ht ft) Feet	12. IAS (kts)/ Mach.No.
14. NATURE OF FLIGHT Scheduled Airline	FLIGHT PHASE	15.		17. Metar/Speci Time (UTC) (attach latest report to Item 31 if available)		18. Runway State:
		16.				
<b>19. FLIGHT CONDITIONS</b>						
20. Flight Rules	21. Surface Wind °	22. Visibility:		23. Cloud cover at at at		24. Precipitation:
26. Min Separation Horiz: Vertical: ft.		27. ACAS/TCAS Alert : Yes No (as advised by Flight Crew)		28. Traffic info given by ATC? Yes No		29. Avoiding action given by ATC? Yes No
30. Brief Title:						
31. Description of Occurrence:						
32. Remedial Action:						
<b>Submitter</b>						
Organisation		Name		Position		Date
33.		34.		35.		36.
37. If report is voluntary (ie not subject to mandatory requirements), can the information be published in the interests of safety? Yes No		38. Address and Tel No. (if reporter wishes to be contacted privately)			39. BCAA Actions: Forward to A.S.S.I. A/W Inspector info: Enter in database. Report on file Feedback	

**Transmission Details:** Send as email attachment to:

Your contact Airworthiness Inspector plus [occurrences@bcaa.bm](mailto:occurrences@bcaa.bm)