

Form No.:	9006	Last Updated:	13 Feb 2019
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On completion, this form, the MEL, the MMEL with associated DDGs/MOPPs, a sample Technical Log page, and current Airspace Approvals / Ops Specs should accompany the required letter to the Director (for the attention of Flight Operations).

Name of Aircraft Operator:		
Aircraft Registration Marks:		
Aircraft Make and Model:		
Serial Number of Aircraft:		
Reference Number of MEL submitted:		
Reference Number of MMEL from which the MEL has been produced:		
Revision number of the MMEL which was used for the development of MEL:		
Flight Crew procedures for the use of the MEL are included in the Flight Operations Manual or a standalone document:	YES	NO
The MEL has been produced in accordance with Article 37 of the AN(OT)O.	YES	NO
A copy of the Technical Log used for the aircraft is attached review:	YES	NO
A copy of the customized MEL for review:	YES	NO
A copy of the MMEL and associated DDGs/MOPPs used for the development of MEL:	YES	NO
A list of current Airspace Approvals /Ops Specs:	YES	NO

COMPLIANCE STATEMENT

On behalf of the Operator listed above, I confirm that the above is true in every respect and, in accordance with the current version of BCAA's *A Guide to Writing an OTAR Compliant MEL* and constitutes the basis upon which an Approval for the above referenced MEL should be issued.

Name:		Date:
Position:		Company:
Tel:	Fax:	Email: