

Notice No.

AWN - 06-20

Date:

28 April 2020

## **Approved Airworthiness Organisations COVID-19 Pandemic - Permitted Concessions**



### **1 INTRODUCTION**

1.1 BCAA recognises that approved Maintenance and Continuing Airworthiness Management Organisations are currently subject to a variety of government-imposed movement restrictions, due to the COVID-19 pandemic and this inhibits their ability to fulfil some routine activities.

### **2 BACKGROUND**

2.1 Some activities of approved organisations are subject to controls imposed under their quality management system, as a result of regulatory standards. These processes are managed through Expositions and sub-ordinate procedures.

Due to the restrictions-imposed organisations may require additional short-term flexibility within their procedures in the following areas; training, authorisation, audit and management of tools and equipment.

### **3 INSTRUCTIONS**

#### **3.1 BCAA Permitted Concession Process**

In order to support operational continuity for these organisations, during this challenging time, BCAA identifies the following areas where use of internally managed concession may now be applied, subject to a defined procedure managed by the Quality System;

- Planning and accomplishment of audit
- Closure of internal non-conformance
- Accomplishment of continuation training
- Servicing and calibration of tools and equipment (including the use of alternative calibration facilities)
- Authorisation of staff (subject to the national licence upon which the authorisation is based, remaining valid during the period of any concession)

Concessions granted in these areas shall be;

- Controlled by the Head of Quality, or the equivalent post.
- Conducted in accordance with a process documented in the Exposition, or Supplement.
- Granted only for the time necessary to overcome the current COVID-19 restrictions
- Limited to a maximum duration of 6 months and not be repeated.
- Recorded and available to the Authority for subsequent audit.



### 3.2 EASA Concession Process

With regard to BCAA OTAR 145 Option 1 Approvals based upon an EASA Approval; BCAA acknowledges and permits the eight alleviations to process which are referred to in the EASA communication entitled, Measures for the Foreign Part-145 Approved Organisations to deal with COVID-19 crisis regarding the management of the EASA Part-145 Approval', referenced ARES(2020)1969351 and dated 07 April 2020.

## 4. ENQUIRIES

Enquiries regarding the content of this Notice should be addressed to the Bermuda Civil Aviation Authority. Enquiries can be sent by email to [info@bcaa.bm](mailto:info@bcaa.bm).

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Thomas Dunstan, Director General