

Approved Airworthiness Organisations COVID-19 Pandemic - Permitted Concessions

1 INTRODUCTION

- 1.1 BCAA recognises that approved Maintenance and Continuing Airworthiness Management Organisations are currently subject to a variety of government-imposed movement restrictions, due to the COVID-19 pandemic and this inhibits their ability to fulfil some routine activities.

2 BACKGROUND

- 2.1 Some activities of approved organisations are subject to controls imposed under their quality management system, as a result of regulatory standards. These processes are managed through Expositions and sub-ordinate procedures.

Due to the restrictions-imposed organisations may require additional short-term flexibility within their procedures in the following areas; training, authorisation, audit and management of tools and equipment.

3 INSTRUCTIONS

3.1 BCAA Permitted Concession Process

In order to support operational continuity for these organisations, during this challenging time, BCAA identifies the following areas where use of internally managed concession may now be applied, subject to a defined procedure managed by the Quality System;

- Planning and accomplishment of audit
- Closure of internal non-conformance
- Accomplishment of continuation training
- Servicing and calibration of tools and equipment (*including the use of alternative calibration facilities*)
- Authorisation of staff (*subject to the national licence upon which the authorisation is based, remaining valid during the period of any concession*)

Concessions granted in these areas shall be;

- Controlled by the Head of Quality, or the equivalent post.
- Conducted in accordance with a process documented in the Exposition, or Supplement.
- Granted only for the time necessary to overcome the current COVID-19 restrictions
- Limited to a maximum duration of 6 months and not be repeated.
- Recorded and available to the Authority for subsequent audit.

3.2 EASA Concession Process

With regard to BCAA OTAR 145 Option 1 Approvals based upon an EASA Approval; BCAA acknowledges and permits the eight alleviations to process which are referred to in the EASA communication entitled, Measures for the Foreign Part-145 Approved Organisations to

deal with COVID-19 crisis regarding the management of the EASA Part-145 Approval', referenced ARES(2020)1969351 and dated 07 April 2020.

4. ENQUIRIES

Enquiries regarding the content of this Notice should be addressed to the Bermuda Civil Aviation Authority. Enquiries can be sent by email to info@bcaa.bm.

Thomas Dunstan, Director General