

Form:	SO-005	Revision	1 15 May 2024

## SAFETY OCCURRENCE REPORT

**Organisation Report Number** 

Event Date

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Reported by (your name)

**Event Location** 

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Position/Job

Organisation

Your E-mail Address

**Telephone Number** 

**Occurrence Description** 

## Check the options that apply to this Report:

Aircraft Involved

Occurrence on or near aerodrome Runway

Runway Incursion

Runway Excursion

Bird/Wildlife Occurrence

Drone Involved

Air Navigation / Air Traffic Management Involved

Engine, Propeller or Part directly Involved

Weather Relevant

Dangerous Goods Involved

Injury / Incapacitation

Damage Involved

1. A/C Type & Series

2. A/C Reg Mark

3. Serial no

4. Operator

5. Date

6. Loc./Pos./Runway\*

7. Time (UTC)

8. Flight Report

9. Route from\*

10. Route to\*

11. FI/Alt/ Ht (ft)

12. IAS (kts)/Mach. No.

13. EDTO?

(UTC)

14. Nature of Flight

15.

17. Metar/Speci Time\*

18. Runway State:

18a. Icing:

FLIGHT

PHASE 16.

1. Flight Rules 2. Surface Wind 3. Visibility: 4. Cloud cover 5. Precipitation 6. Min Separation Horiz: 7. Vertical: ft 1. ACAS/TCAS 2. Traffic Info given by ATC? 3. Avoiding Action given by ATC? NO YES NO YES **YES** NO (as advised by Flight Crew) Part/Component/System Information 3. Manufacturer informed? 1. Part Name 2. Manufacturer 4. Serial number 3. Part Number 4. Date of overhaul 6. Date of manufacturing 8. Date repair/insp 10. Cycles since overhaul 9. Cycles since new 11. Cycles since insp 12. Time since new [Hour(s)] 13. Time since overhaul [Hour(s)] 14. Time since inspection [Hour(s)]

Please provide the following attachments (document/picture) with any dangerous goods reports:

- Shippers Dangerous Goods Declaration
- Information to the pilot-in-command (NOTOC)

If is safe to do so (with appropriate personal protective equipment and ensuring equipment used to take pictures does not introduce any further risks) provide pictures of the dangerous goods discovered in situ (multiple angles), all side of the outer packaging and all side of the any inner packaging. If not safe, request if it is possible for appropriately Dangerous Goods Incident trained persons to provide these for you.

- 1. Origin of Dangerous Goods 3. Air waybill No/ Consignment 2. Shipper Name
- 4. Dangerous Goods (Proper Shipping Name) 5. UN/ID NO 6. Packing group 7. Category (class 7 only)
- 10. Quantity per inner package 8. Total number of packages 9. Number of inner packages
- Speed (first event) (kt) 2. Birds/wildlife seen 3. Pilot advised of birds 4. Species description
- 6. Birds/wildlife struck 7. Parts struck 8. Parts damaged 5. Bird size

1. Aircraft

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* Commitation Notes
* Compilation Notes:  Section I Item 6 - Use Waypoint, Geographical Feature, Lat/Long or Runway/Taxiway designator. Section I Item 9 & 10 - Use ICAO designator rather than IATA. (KJFK in preference to JFK). Section I Item 17 - Copy most recent METAR or SPECI report. Section II - Can only be commented on following Pilot report.
If report is voluntary (i.e. not subject to mandatory requirements in accordance with OTAR 13), can the

de-identified information be published in the interest of safety?

## **Transmission Details:**

Send as email attachment to: occurrences@bcaa.bm