

# APPLICATION FOR THE ISSUE OF A CERTIFICATE OF AIRWORTHINESS

**IMPORTANT:**

To assist the applicant and to ensure correct completion please refer to the **Guidance Notes**. Please complete **ALL** applicable boxed areas. **If None or not applicable, state None or N/A**. The completed application form should be E-mailed to [airworthiness@bcaa.bm](mailto:airworthiness@bcaa.bm). The forms for the application of a Class Six Radio License may be obtained from the Regulatory Authority [www.rab.bm](http://www.rab.bm) (Tel: +1 441 405 6000)

Aircraft Details:	Current or Allocated	All Previous (where known)
Registration Marks		
Last State of Registry		
Type Designation and Series		
Serial No.		
Country of Manufacture		
Year of Manufacture		
New or Used		
Engine(s) (See Note 1)		
Auxiliary Power Unit		
Propeller(s)(Hub and Blade) (See Note 2)		
Maximum Take-off Weight (kg)		
Maximum Number of Seats Installed (inc. crew)		

Type Of Operation C Of A Required For:	Commercial Air Transport	Private
Recommendation For C Of A (Form Aw-201(I)):	<p>The Bermuda Approved OTAR 39 CAMO that manages the continued airworthiness of the aircraft must submit a Recommendation for a Certificate of Airworthiness using Form AW-201(I).</p> <p>CAMO Name:</p> <p>BCAA Approval Reference:</p> <p>Date Approval Expires:</p> <p><i>*Copy of the agreement between the CAMO and Operator should be attached with this application</i></p>	
Maintenance Programme Details (See Note 3):		

Noise Certification (See Note 4):	ICAO Noise Certification Standard: <i>*Form AW-268 shall be completed and submitted along with this application</i>
Type Certificate And Type Certificate Data Sheet (See Note 5):	Airframe: Engine: Propeller:
Flight Manual Ref. No (See Note 6):	<i>*Form AW-235 shall be completed and submitted along with this application</i>
Export C Of A (See Note 7):	Issuing Authority: Type Certification Reference:
Owner/Applicant Details:	Name and address of aircraft owner/applicant (in full):  Telephone No: E-mail address:
Technical Coordinator Or Post Holder (As Described In Otar 39.51):	Contact name: Position Held: Telephone No: Fax No: E-mail address:
Minimum Equipment List (See Note 8):	BCAA MEL Approval Reference (If applicable):
Location Of Aircraft For BCAA Inspection:	Contact name: Facility name: Address: Contact name: Telephone No: Fax No: E-mail address:
Weight And Balance:	Last Weighing Date: Copy of Weight and Balance Report attached?      Yes      No
Technical Log (See Note 9):	Sample attached?      Yes      No
Aircraft Damage Chart (See Note 10):	Damage Chart included in aircraft records (as per requirement in OTAR 39.73(c)(10)? Yes      No
Manufacturer's Data Plate:	Digital pictures of the airframe manufacturer's data plate should be included with this application.

**DECLARATION (SEE NOTE 11):**

Name:

Position:

Signature: .....

Organisation:

Date (DD/MM/YY):

**GUIDANCE NOTES**

**IMPORTANT**

These notes are provided to assist in the completion of the Application for the Issue of a Certificate of Airworthiness. They do not override or supersede any airworthiness regulation. Refer to the Air Navigation (Overseas Territories) Order and Overseas Territories Aviation Requirements (OTARs).

**Applicants should be aware that unless all entries are completed accurately and all necessary documentation supplied, the BCAA will not be able to process the application to completion. It is in the interest of the applicant to supply all the requested information as soon as possible in order to avoid any delay in processing the application.**

**Note 1** - The manufacturer and type certificate designation of the engine type is required.

**Note 2** - The manufacturer and type certificate designation of the propeller type is required. The engine/propeller combination must comply with the Type Certificate Data Sheet or approved alternative.

**Note 3** - Please indicate the reference of the maintenance program to which the aircraft will be maintained and whether any bridging checks will be necessary to bring the aircraft on to the proposed maintenance program.

The maintenance programme must be approved by the BCAA. To apply for approval the applicant should submit a copy of the maintenance programme along with Form AW-285 (Maintenance Programme Approval Application) and Form AW-287(Maintenance Programme Checklist).

**Note 4** - Please state the Chapter of ICAO Annex 16 with which the aircraft complies and supply confirmatory evidence, and submit Form AW-268. Confirmatory evidence shall be a copy of the Noise limitations in the Flight Manual and the Noise Certificate issued by the previous NAA, if applicable.

**Note 5** - Please state the Type Certificate with which the aircraft, engines and propeller comply and supply a copy of the relevant Type Certificate Data Sheets.

**Note 6** - The applicable Flight Manual Reference and revision status is required. Attach a copy of the approval page of the Flight Manual, confirmation from the manufacturer of the latest Revision Status and completed form AW-235.

**Note 7** - The Export Certificate of Airworthiness must be issued by the last state of registry within 60 days of the Application for the Issue of a Certificate of Airworthiness. The applicant should attach a copy of the Export Certificate of Airworthiness if already issued.

**Note 8** - The applicant should indicate the BCAA MEL approval reference (if applicable) or N/A. The applicant is requested to contact BCAA Flight Operations Department for MEL guidance at FlightOps@bcaa.bm.

For Commercial Air Transport Category aircraft operating under an Article 83bis Agreement, the MEL is approved by the State of the Operator in accordance with the agreement between Bermuda and the other ICAO Contracting state. In this case the applicant should indicate N/A.

**Note 9** - A copy of the Technical Log Sheet to be used with the aircraft should be included with this application.

**Note 10** - In accordance with OTAR 39.73(c)(10) all aircraft registered in Bermuda must have a damage chart to record all airframe damage which shows each damage site with a reference to a certified assessment to approved data supporting continued aircraft operation.

**Note 11** - The Technical Coordinator or Post Holder (as described in OTAR 39.51) or authorised staff of the Bermuda approved OTAR 39 CAMO must sign the application.