



**Bermuda Advisory Circular
BAC-AW-02**

**Issue 2
Effective: 1-Aug-2016**

AIRCRAFT STORAGE POLICY AND STORAGE REGISTER

GENERAL

Bermuda Advisory Circulars are issued to provide advice, guidance and information on standards, practices and procedures necessary to support Overseas Territory Aviation Requirements.

PURPOSE

This Bermuda Advisory Circular provides a description of the Bermuda Department of Civil Aviation (BDCA) storage policy and guidance on the BDCA storage register.

RELATED REQUIREMENTS

This Circular relates to:

- OTAR Part 21 Certification of Aircraft
- OTAR Part 39 Continued Airworthiness Requirements
- OTAR Part 43 General Maintenance Requirements
- OTAR Part 47 Aircraft Registration and Marking
- OTAR Part 145 Aircraft Maintenance Organisation Approval

CHANGE INFORMATION

First issue - January 2016

Second issue - July 2016

The second issue of this BAC clarifies in paragraph 2.1 that 'At time of registration only a 'complete' aircraft will be registered.'

Change bars to the right of the text indicate changes to the document at the current issue.

ENQUIRIES

Enquiries regarding the content of this Circular should be addressed to the Bermuda Department of Civil Aviation. Enquiries can be sent by email to bdcaenquiries@gov.bm.

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1 INTRODUCTION

- 1.1 The Bermuda Department of Civil Aviation (BDCA) has created a storage register for the convenience of aircraft owners, operators and leasing companies who desire to store an aircraft while it is in transition between owners or operators, and for the storage of already Bermuda registered aircraft with an expired Certificate of Airworthiness.
- 1.2 This Advisory Circular provides guidance to owners, operators, leasing companies, aircraft maintenance organisations and continued airworthiness management organisations on what actions should be taken when placing a Bermuda registered aircraft into storage.
- 1.3 The term "owner" will be used throughout this Advisory Circular with the meaning of "owners, operators and leasing companies".

2 APPLICABILITY

- 2.1 Any owner intending to register an aircraft in Bermuda for the purpose of storing the aircraft shall follow the process detailed in Section 3 of this Advisory Circular. At time of registration only a 'complete' aircraft will be registered.
- 2.2 The owner of an aircraft already registered in Bermuda shall follow the process described in Section 4 of this Advisory Circular when the aircraft Certificate of Airworthiness is not renewed.

3 STORAGE PROCEDURE FOR AIRCRAFT NOT REGISTERED IN BERMUDA

- 3.1 An owner seeking to place their aircraft on the Bermuda register for the purpose of storage will follow the normal registration process as outlined on the BDCA website ([Registration - How to Register](#)). When completing the Application for Registration of Aircraft or Change of Ownership (Form 100(B)) the owner must indicate that the intended use of the aircraft is for storage in the Form 100(B) line 12.
- 3.2 Prior to the aircraft being placed on the Bermuda storage register, the owner must ensure arrangements are in place for continued airworthiness management in accordance with OTAR 39 by a Bermuda approved Continued Airworthiness Management Organisation (CAMO).
- 3.3 The owner must ensure that the aircraft is maintained by an appropriately rated Bermuda approved Aircraft Maintenance Organisation (AMO) during the storage period and for as long as the aircraft is on the Bermuda storage register.
- 3.4 During the storage period the aircraft must be maintained in accordance with a maintenance programme that includes the storage procedures and tasks.

- 3.5 The CAMO must ensure that the aircraft maintenance programme has been submitted for approval to the BDCA, along with the completed Application for a Maintenance Programme Approval ([Form AW-285](#)) and Maintenance Programme Checklist ([Form AW-287](#)), prior to storage.
- 3.6 The CAMO is required to submit an Aircraft Storage Status Report ([Form AW-201\(S\)](#)) to the BDCA prior to storage and every twelve (12) months thereafter. The Form AW-201(S) along with any attachments may be submitted by email to dcaaw@gov.bm.
- 3.7 An aircraft and records inspection carried out by a BDCA airworthiness inspector may be required. If an inspection is required, the owner must make the aircraft and records available at a location acceptable to the BDCA.

4 STORAGE PROCEDURE FOR AIRCRAFT REGISTERED IN BERMUDA WITH AN EXPIRED CERTIFICATE OF AIRWORTHINESS

- 4.1 If a Certificate of Airworthiness issued to an aircraft registered in Bermuda has expired for more than sixty (60) days, and the owner has not applied to renew the C of A, the aircraft will be considered to be in storage status.
- 4.2 The owner shall give notice to the BDCA in writing when planning to place an aircraft with an expired Certificate of Airworthiness in storage status. If the BDCA has not been notified, and the owner has not initiated the process of storage within ninety (90) days of the Certificate of Airworthiness expiration date, the BDCA will send a notice in writing to the owner. Failure to respond to the BDCA's notice may result in the commencement of the deregistration process.
- 4.3 The owner must ensure arrangements remain in place for continued airworthiness management in accordance with OTAR 39, by a Bermuda approved Continued Airworthiness Management Organisation (CAMO), during the storage period.
- 4.4 The owner must ensure that the aircraft is maintained by an appropriately rated Bermuda approved OTAR 145 Aircraft Maintenance Organisation (AMO) during the storage period.
- 4.5 The aircraft must be placed on the Bermuda storage register in accordance with the approved maintenance programme. The maintenance programme must include the storage procedures and maintenance tasks.
- 4.6 The CAMO is required to submit an Aircraft Storage Status Report ([Form AW-201\(S\)](#)) to the BDCA prior to storage and every twelve (12) months thereafter. The Form AW-201(S) along with any attachments may be submitted by email to dcaaw@gov.bm.
- 4.7 An aircraft and records inspection carried out by a BDCA airworthiness inspector may be required. If an inspection is required, the owner must make the aircraft and records available at a location acceptable to the BDCA.

5 APPLICABLE FEES

- 5.1 In order for an aircraft owner to pay the applicable fee the BDCA must issue an invoice. The owner must request an invoice by sending an invoice request (Form AW-105) directly to the BDCA finance department (DCAReceivables@gov.bm). The Form AW-105 and further guidance can be found on the BDCA website ([Airworthiness - FEE PAYMENT](#)).
- 5.2 The following charges apply:
- A non-refundable storage fee of \$5000.00 per year, to be paid prior to the aircraft entering the registry (aircraft not registered) or transferring to storage status (aircraft registered in Bermuda with expired C of A).
 - Charges related to any aircraft inspections as required by the BDCA.

6 STORAGE PERIOD

- 6.1 The owner will be responsible to ensure that:
- The aircraft is maintained in accordance with the storage provisions of the approved maintenance program;
 - A Bermuda Approved CAMO will control the maintenance during the storage period; and
 - A Bermuda Approved AMO will perform the required maintenance during the storage period;
- 6.2 Failure to maintain the aircraft in the condition prescribed by this procedure may lead to deregistration of the aircraft.
- 6.3 On completion of the storage period if a Certificate of Airworthiness or Export Certificate of Airworthiness is requested, this will be completed in accordance with standard procedures.