

Compilation Notes: Item 6 – Use Waypoint, Geographical Feature, Lat/Long or Runway/Taxiway designator.
 Items 9 & 10 – Use ICAO designator rather than IATA. (KJFK in preference to JFK)
 Item 17 – Copy most recent METAR or SPECI into Item 31
 Item 19 – Can only be commented on following Pilot report

Report No:

BCAA No:

THIS IS A WEB-BASED INTERACTIVE FORM WITH A NUMBER OF DROP DOWN MENUS.

Open Closed

1. A/C Type & Series		2. A/C Regn		3. Serial no:		4. Operator		5. Date		6. Loc./ Pos./ Runway		7. Time (UTC)			
8. FLIGHT REPORT		9. Route from		10. Route to		11. FL/ Alt/ Ht (ft)		12. IAS (kts)/ Mach.No.		13. ETOPS?					
Flight No.															
NATURE OF FLIGHT		14.		FLIGHT PHASE		15.		16.		17. Metar/Speci Time (UTC) <i>(attach latest report to Item 31 if available)</i>		18. Runway State:		19. Icing:	
19. FLIGHT CONDITIONS															
20. Flight Rules:		21. Surface Wind		22. Visibility:		23. Cloud cover at at at									
25. Precipitation:		26. Min Separation Horiz: Vertical: ft.		27. ACAS/TCAS Alert : <i>(as advised by Flight Crew)</i>		28. Traffic info given by ATC?		29. Avoiding action given by ATC?							
30. Brief Title :															
31. Description of Occurrence:															
32. Remedial Action:															
Submitter															
Organisation				Name				Position				Date			
33.		34.				35.		36.							
37. If report is voluntary (ie not subject to mandatory requirements), can the information be published in the interests of safety?		38. Address and Tel No. (if reporter wishes to be contacted privately)				39. BCAA Actions: Forward to A.S.S.I. <input type="checkbox"/> A/W Inspector info: <input type="checkbox"/> Enter on database. <input type="checkbox"/> Report on file <input type="checkbox"/> Feedback <input type="checkbox"/>									

Transmission Details: Send as email attachment to: Your contact Airworthiness Inspector plus occurrences@bcaa.bm