

APPLICATION FOR A SPECIAL FLIGHT PERMIT

Data shall be completed by the operator's Continued Airworthiness Management Organisation. The completed form should be submitted by e-mail to airworthiness@bcaa.bm. Where annotated * attach and make reference to supporting documentation.

GENERAL	
1	<p>Aircraft Information</p> <p>Aircraft Registration: Serial No.: Aircraft Make and Model: Current CofA Expiry Date:</p>
2	<p>Maintenance Programme</p> <p>Bermuda Approval Reference:</p>
3	<p>Aircraft Operator Information</p> <p>Name of aircraft operator: Address:</p>
4	<p>Technical Co-ordinator</p> <p>Name: Telephone No.: Position: E-mail:</p>
5	<p>CAMO Details</p> <p>Name of CAMO: BCAA Approval Reference: Date Approval Expires: Address: Telephone No.: Fax No.: E-mail:</p>
6	<p>Maintenance Organisation Details (Organisation that will release the aircraft in accordance with any flight conditions listed on the permit to fly)</p> <p>(See Note 3)</p> <p>Name of Organisation: BCAA Approval No.: Address: Telephone No.: E-mail:</p>

PURPOSE OF FLIGHT(S) AND FLIGHT DETAILS

7	Purpose of Flight(s) (See Note 1)	Acceptance Flight Ferry Flight for Maintenance Test Flight after Maintenance	Test Flight for Approval of a Modification Other (Specify below)
See Note 1 at the bottom of this form for a description of the above terminology. Provide an accurate description of the purpose of the flight(s) and explain why the aircraft requires a Special Flight Permit:			
8	Detail of Flight(s)	Date(s) of Flight(s) (dd/mm/yyyy): Departure Location: Arrival Location: Routing:	
9	Requested Validity Period (See Note 2)	From:	To:

TEST FLIGHT FOR APPROVAL OF A MODIFICATION

Only complete this section (item 10 & 11) if the purpose of the flight(s) is for a test flight for approval of a modification

10	Modification Details	STC/Mod Reference(s)	Description	Flight Test Schedule Reference(s)
	*Attach Flight Test Schedule approved by the certifying NAA			
11	Design Organisation Information	Name of Organisation: NAA Approval No.: Date Approval Expires: Address: Telephone No.:		E-mail:

AIRCRAFT STATUS

The aircraft is in compliance with its Maintenance programme:	Yes	No	Overdue Certification Maintenance Requirements:	Yes	No
Damage to the aircraft or engines:	Yes	No	Overdue Service Life Limits:	Yes	No
Overdue Airworthiness Directives:	Yes	No	Unapproved Mods or Repairs:	Yes	No

Overdue Airworthiness Limitation Items: Yes No

***Attach details of any overdue items. For example, if the aircraft is not in compliance with its maintenance programme the applicant should attach a status list of all overdue items.**

Detail what actions will be taken prior to flight and the conditions/restrictions for the intended flight(s). Attach a separate sheet if necessary. ***A statement from the aircraft or engine manufacturer(s) detailing appropriate flight conditions in support of the intended flight(s) may be required.**

APPLICANT DECLARATION

I declare that the aircraft has no features and characteristics making it unsafe for the intended flight under the identified conditions and restrictions.

Name: _____ Signature:

Date: _____ OTAR 39 Organisation Approval No.:

GUIDANCE NOTES

Note 1 – Purpose of Flight(s)

Acceptance Flight - Flying the aircraft for customer acceptance usually before the aircraft is sold and/or registered/de-registered.

Ferry Flight for Maintenance - Flying the aircraft to a location where maintenance is to be performed, or to a place of storage.

Test Flight after Maintenance - Flying the aircraft following maintenance affecting the aircraft's performance, handling etc. or when required by the manufacturer.

Test Flight for Approval of a Modification - Flying the aircraft for the testing of modifications. Test flights must be made in accordance with a Flight Test Schedule approved by the state NAA certifying the modification(s).

Note 2 – Validity Period

The applicant should supply a validity period for the requested Special Flight Permit that allows enough time for the flight to be conducted. Special Flight Permits are usually issued for less than a month.

Note 3 – Special Flight Permit Release Certificate

Before conducting any flights the aircraft shall be inspected and repaired to the degree necessary to ensure safe flight, and a Special Flight Permit Release Certificate in accordance with OTAR 43.155 (b), shall be made in the aircraft log book by an appropriately rated maintenance organisation approved by the BCAA.