

## **AIRCRAFT STORAGE AND SHORT-TERM TRANSITION ON THE BERMUDA REGISTRY**

### **GENERAL**

Bermuda Advisory Circulars are issued to provide advice, guidance and information on standards, practices and procedures necessary to support Overseas Territory Aviation Requirements.

### **PURPOSE**

This Bermuda Advisory Circular provides a description of the Bermuda Civil Aviation Authority (BCAA) aircraft storage and transition registry policy and guidance to the potential users.

### **RELATED REQUIREMENTS**

This Circular relates to:

- OTAR Part 21 Certification of Aircraft
- OTAR Part 39 Continued Airworthiness Requirements
- OTAR Part 43 General Maintenance Requirements
- OTAR Part 47 Aircraft Registration and Marking
- OTAR Part 145 Aircraft Maintenance Organisation Approval

### **CHANGE INFORMATION**

This is the third issue of this Circular.

### **ENQUIRIES**

Enquiries regarding the content of this Circular should be addressed to the Bermuda Civil Aviation Authority. Enquiries can be sent by email to [airworthiness@bcaa.bm](mailto:airworthiness@bcaa.bm).

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**1 INTRODUCTION**

The term "owner" will be used throughout this Advisory Circular with the meaning of "owners, operators, leasing company's, aircraft maintenance organisations and continued airworthiness management organisations".

The Bermuda Civil Aviation Authority (BCAA) created storage and transition processes for the convenience of aircraft owners with a need to store aircraft in transition between owners and for the storage of aircraft already on the Bermuda registry having an expired Certificate of Airworthiness (C of A).

This Advisory Circular provides guidance to owners, on how to manage Bermuda registered aircraft requiring long term storage or short-term transition.

**2 APPLICABILITY**

Any owner intending to register an aircraft in Bermuda to store the aircraft or keep the aircraft in flight ready condition during a transition of ownership, shall follow the process detailed in Sections 3 & 4 of this Advisory Circular.

The owner of an aircraft already registered in Bermuda shall follow the process described in Section 3 & 5 of this Advisory Circular when the aircraft Certificate of Airworthiness is not renewed.

The owner of an aircraft which will be in short-term (less than 3 months) storage (transition) shall follow the process described in Sections 3 & 6 of this Advisory Circular.

### 3 ELIGIBILITY

In order to enter the register for the purpose of storage, or to store an aircraft previously operating on the register, an owner must ensure that:

- Where there will be a requirement for an Export C of A or C of A from BCAA, this shall be indicated on the Form AW201(s) and a valid Export Certificate of Airworthiness, or equivalent document issued by an NAA shall be provided, listing any deviations from the FAA, Transport Canada, ANAC or EASA TC standard. Where the Export Certificate of Airworthiness, or equivalent document comes from a State of Registry NAA other than FAA, TCCA, ANAC or an EASA NAA, this should be supported by a verification of compliance with the applicable Type Certification standard by an acceptable organisation or person. An Aircraft Airworthiness Review may also be required in accordance with paragraph 21.175(b) to verify the TC Standard and any accepted deviations, if so determined by the Governor.
- They have arrangements for continued airworthiness management in accordance with OTAR 39, by an appropriately BCAA approved Continued Airworthiness Management Organisation (CAMO).
- Aircraft are maintained by an appropriately rated BCAA approved Aircraft Maintenance Organisation (AMO).
- Aircraft are maintained in accordance with a maintenance programme that includes the applicable tasks for the storage period. Storage maintenance programmes should be based upon Type Certificate Holder (TCH) recommendations and the assigned CAMO must ensure that the aircraft maintenance programme has been submitted for approval to the BCAA, along with the completed Application for a Maintenance Programme Approval ([Form AW-285](#)) and Maintenance Programme Checklist ([Form AW-287](#)), prior to storage.
- Where an inspection by BCAA is required (grant of C of A or Export CofA), the aircraft and records are made available at a location acceptable to the BCAA.
- The contracted CAMO is required to submit an Aircraft Storage Status Report ([Form AW-201\(S\)](#)) to the BCAA prior to storage, prior to deregistration and every twelve (12) months whilst on the register. The Form AW-201(S) along with any attachments may be submitted by email to [airworthiness@bcaa.bm](mailto:airworthiness@bcaa.bm).

Failure to maintain the aircraft in the condition prescribed by this procedure may lead to deregistration of the aircraft.

Aircraft in storage may not be parted-out/dismantled. Only 'complete' aircraft will be registered.

#### **4 STORAGE PROCESS FOR AIRCRAFT NOT REGISTERED IN BERMUDA**

An owner seeking to place their aircraft on the Bermuda register for the purpose of storage, will follow the normal registration process as outlined on the BCAA website ([Registration - How to Register](#)). When completing the Application for Registration of Aircraft or Change of Ownership (Form 100(B)) the owner must indicate, on the Form 100(B) at line 12, that the intended use of the aircraft is storage, with a Certificate of Airworthiness in force.

#### **5 STORAGE PROCESS FOR AIRCRAFT ALREADY REGISTERED IN BERMUDA WITH AN EXPIRED CERTIFICATE OF AIRWORTHINESS**

If a Certificate of Airworthiness issued to an aircraft registered in Bermuda has expired for more than ninety (90) days and the owner has not applied to renew the C of A, the aircraft will be considered to be in storage status.

The owner shall give notice to the BCAA in writing when planning to place an aircraft with an expired Certificate of Airworthiness in storage status. If the BCAA has not been notified, and the owner has not initiated the process of storage within ninety (90) days of the Certificate of Airworthiness expiration date, the BCAA will send a notice in writing to the owner. Failure to respond to the BCAA's notice may result in the commencement of the deregistration process.

#### **6 TRANSITION PROCEDURE FOR OWNERS (LEASING COMPANIES)**

This procedure applies to owners who may have a need to transition aircraft with or without Certificate of Airworthiness, In case the transition period does not exceed 3 months, the process to follow will be slightly different from the aircraft going into longer term storage.

The owner will follow the normal registration process as outlined on the BCAA website ([Registration - How to Register](#)). When completing the Application for Registration of Aircraft or Change of Ownership (Form 100(B)) the owner must indicate (Form 100(B) line 12) that the aircraft will be in "short term transition" (less than 3 months) and decide on whether there will be a requirement for the C of A or Export C of A, while the aircraft is in Bermuda registry.

## 7 APPLICABLE FEES

After the owner submits Form AW201(s), BCAA will forward an Invoice to the owner, which shall be paid prior to the aircraft going into the storage register.

The following charges apply for aircraft entering storage:

- A non-refundable annual storage fee of \$5000.00, to be paid either prior to the aircraft entering the registry or for aircraft on the register, when transferring from operational use to storage status.
- Those charges related to any aircraft inspections as required by the BCAA.

The following charges apply for aircraft in storage without valid C of A:

- A non-refundable annual storage fee of \$5000.00, to be paid prior to the aircraft entering the registry (aircraft not registered) or transferring to storage status (aircraft registered in Bermuda with expired C of A).
- Those charges related to any aircraft inspections as required by the BCAA.

The following charges apply to aircraft for which a C of A or Export C of A will be requested:

- Standard C of A or Export C of A fee as per Air Navigation (Fees for Certificates and Services) Regulations 2012 as applicable;
- Fee for the C of A for Export (if requested), will be waived if C of A fee has already been paid, but standard inspection fees and travel related expenses will apply, if inspection is required.

The following charges apply to aircraft in short term (less than 3 months) transition:

- If no C of A requested and no Export C of A required: the Storage fee of \$5000 applies.
- Where a C of A is requested: Applicable C of A fee in accordance with Air Navigation (Fees for Certificates and Services) Regulations 2012, plus standard inspection fees and travel related expenses. \$5000 storage fee and Export C of A fees will be waived. Inspection for Export C of A is not required when C of A inspection has been carried out within the 3 months prior to the date of deregistration, where there were no significant airworthiness findings reported.
- If Export C of A requested but no C of A requested: Applicable Export C of A fee in accordance with Air Navigation (Fees for Certificates and Services) Regulations 2012, and the standard inspection fees and travel related expenses. \$5000 storage fee will be waived.